

Title: Microsoft Windows and Security Updates

Type: Standard

Category: Security

Policy Supported: Information Technology Protection

Status: Approved

Approved Date: 4/2013

To Be Reviewed Date: 4/2015

Scope: Applies to all personal computers and servers directly connected to the City's network.

Standard Provisions: Defines the means by which critical patches will be applied to networked resources.

Desktop Computers: Desktop computers shall be configured so that Microsoft "Windows Update" critical updates are automatically downloaded and applied daily. If automatic downloads are not enabled or do not occur, staff should manually maintain updated Microsoft windows and security updates as soon as updates become available.

Servers: System Administrators will follow CABQ standards in the testing and installation of missing patches. Missing Operating and Security patches will be installed and activated by the System Administrators. Because many patches require a reboot of the system, the reboot will be scheduled as early as possible to remove the vulnerability associated with missing patch. System Administrators will follow CAB protocol prior to the reboot of system. The patches shall be installed and activated as soon as possible but within a two week period upon discovery.

Rationale: The City of Albuquerque's network and information systems provide the technical foundation for the conduct of its operational and administrative missions. It is essential that these systems and the data they process be operated and maintained in a secure environment.

Contact:

Name: Art Montoya

Phone Number: 768-2925

E-Mail Address: artmontoya@cabq.gov

NOTES: